



MINISTRY OF LABOUR & SOCIAL SECURITY

“Providing Opportunity, Stability & Social Protection”

The Ministry of Labour and Social Security invites applications from suitable qualified professionals to fill the following position:-

Senior Legal Officer (JLG/LO 4)

Salary range: \$7,716,512.00 - \$10,377,851.00 per annum

Job Purpose

To provide legal support on matters affecting the Industrial Disputes Tribunal.

Key Outputs

- Legal Opinions and Support provided on a range of legal and quasi-legal issues raised by the Chairman, Members, Secretary/Director or Assistant Secretaries of the Industrial Disputes Tribunal
- Legal Briefs prepared
- Court attended
- Meetings attended
- Training conducted

Required Competencies

- Excellent knowledge of Jamaican law and particularly laws which affect the work of the Tribunal.
- Excellent research and legal writing skills.
- Excellent presentation, oral and written communication skills.
- Good problem solving skills and tenacity.
- Excellent team work skills.
- Ability to work under pressure.

Minimum Required Qualifications and Experience

- Bachelor of Laws Degree (LL.B.)
- Certificate of Legal Education (CLE)
- At least (4) years' experience as a practicing attorney in the public or private sector.

Please submit applications and resumes to resume@mlss.gov.jm no later than **Friday, May 1, 2026** addressed to:

Senior Director Human Resource Management and Development
Ministry of Labour & Social Security
14 National Heroes Circle
Kingston 4

The complete Job Description may be viewed on the Ministry's website at: -
<https://www.mlss.gov.jm>

We thank all applicants for their interest however only shortlisted persons will be contacted.