



## AGENCIES APPROVED BY THE MINISTRY OF LABOUR & SOCIAL SECURITY TO PLACE PERSONS IN JOBS:



**Important Notice:** This list is subject to change on a monthly basis. This list was last revised in April and valid until: **April 30, 2025.**

**1. Advance Rental & Employment Agency**

Operated by: Dionne Alexander  
Address: 26 Eastwood Park Road, Kingston 10  
Tel: 876-906-0384  
Email: advanceemploymentja@gmail.com

**8. Impeccable Employment Services**

Operated by: Fatima Muwwakkil  
Address: Shop #5, Northern Parkway Plaza,  
Albion, Yallahs P.O., St. Thomas  
Tel: 876-833-8112

**2. Alphanso Agency Limited**

Operated by: Antoinette Osbourne  
Address: 30A Constant Spring Road, Kingston  
10, St. Andrew  
Tel: 876-667-7194, 285-8062  
Email: info@alphansoagency.com  
Program(s) offered: H-2B

**9. Jace Management Consultants Limited**

Operated by: Jennifer Headlam  
Address: 18 Phoenix Avenue, Kingston 10, St.  
Andrew  
Tel: 876-754-5223, 754-5200, 754-2311

**3. CEAC Outsourcing Company Limited**

Operated by: Christopher Burgess  
Address: 20 Windsor Avenue, Kingston 5  
Tel: 876-927-8324, 313-8324, 946-2210

**10. Practical Hospitality Services Limited**

Operated by: Sandra Forrest-Brown  
Address: Unit #1, Suite B, 7 Oxford Park Avenue,  
Kingston 5, St. Andrew  
Tel: 876-620-1446

**4. Champion Employment Agency**

Operated by: Rolstan Francis  
Address: 74 East Street, Kingston  
Tel: 876-922-9275

**11. Professional Employment Agency**

Operated by: Sandra Hutchings-Williams  
Address: 2D Camp Road, Kingston 5  
Tel: 876-513-0682

**5. Creative Staffing Agency**

Operated by: Jacqueline Tummings  
Address: 6 Strand Street, Montego Bay, St.  
James  
Tel: 876-530-2468, 690-5455  
Email: info@creativestaffings.com

**12. Pursuing Innovative Solutions**

Operated by: Shenese Whyte-Brown  
Address: Shop #6, 81 Main Street, Ocho Rios, St.  
Ann  
Tel: 876-469-9459, 321-9051

**6. Dot Personnel Services Jamaica Limited**

Operated by: Marilyn Jumps  
Address: 53 Knutsford Boulevard, Kingston 5  
Tel: 876-926-7893, 968-3405

**13. Quality Employment Agency**

Operated by: Pauline Fearon-Mitchell  
Address: 36 Molynees Road, Kingston 10  
Tel: 876-906-9079

**7. Evans Solutions Limited**

Operated by: Dannine Evans  
Address: Lot #30 B, Daniel Town Road, Falmouth  
P.O., Trelawny  
Tel: 876-428-4501

**14. Trailes Hospitality Training, Events & Consultant Services**

Operated by: Ricordo Traile  
Address: 14 Trelawny Street, Falmouth,  
Trelawny  
Tel: 876-810-3846

### 15. Skills Acquisition Services

Operated by: Mahalia Campbell-Myers  
Address: 22B Old Hope Road, Kingston 5, St. Andrew  
Tel: 876-883-4142  
Program(s) offered: J-1 and H-2B

### 17. Winov Employment Agency & More

Operated by: Winnifred Moore  
Address: 81A Molynes Road, Kingston 10  
Tel: 876-336-6997, 315-1491  
Email: winnedwaynestacey@yahoo.com

### 16. Universal Placement Services

Operated by: Latoya Cassanova-Jones  
Address: 20 Slipe Road, Kingston 5  
Tel: 876-920-0445

### 18. Y & S Unique Employment Agency

Operated by: Yacheal Smith  
Address: 53-55 Church Street, Kingston  
Tel: 876-559-5598

## Application(s) submitted for processing of licence:

### 1. Dallas Employment Agency

Operated by: Novelette Dallas  
Address: Pink Plaza, Tower Isle, St. Mary  
Tel: 876-793-8032, 781-2260, 508-0954

### 2. Abbcore Employment Agency

Operated by: Salome Rodriques  
Tel: 876-321-5219



MINISTRY OF LABOUR  
AND SOCIAL SECURITY  
EMPLOYMENT AGENCIES UNIT



For further information and updates visit the Ministry's website or offices island wide.

[www.mlss.gov.jm](http://www.mlss.gov.jm)

Click>>Labour Division>>Employment Agencies Unit \*click link to view or download listings at bottom of page\*

Quick Link to Employment Agencies Unit Page:  
<https://mlss.gov.jm/departments/mployment-agency-unit/>

Ministry of Labour and Social Security  
Employment Agencies Unit (E.A.U)  
1F North Street, Kingston

Employment Agencies Unit's Tel: (876)-676-5806,  
876-676-5748

Employment Agencies Unit's WhatsApp Hotline  
Tel: (876)-553-5457

Email: [employmentagencyunitja@mlss.gov.jm](mailto:employmentagencyunitja@mlss.gov.jm)

*"Regulating Operators...Protecting Job Seekers"*