



Government of Jamaica
Ministry of Labour & Social Security

**SOCIAL PROTECTION FOR INCREASED RESILIENCE AND
OPPORTUNITY PROJECT (SPIRO)**

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT
SELECTION)**

Loan No.: LN-9652-JM

Assignment Title: Senior IT Consultant to manage implementation of the development of the Social Protection Information System and the Labour Market Information System

Reference No.: JM-MLSS-466103-CS-INDV

The Government of Jamaica/Ministry of Labour & Social Security has received financing from the World Bank toward the cost of implementing the Social Protection for Increased Resilience and Opportunity (SPIRO) Project and intends to apply part of the proceeds for consulting services of a **Senior Information Technology Specialist**.

Objective of the Consultancy: The Senior Information Technology Specialist is required to oversee, coordinate, and manage the development of the Social Protection Information System and the Labour Market Information System for the delivery of key services in the Ministry of Labour & Social Security.

Duration of the Consultancy: The consultancy will be full-time for two (2) years in the first instance to commence by the end of June 2025.

Selection Method: Individual Consultant Selection Method as set out in the Procurement Regulations. The evaluation will be based on the academic, technical expertise and work experience as detailed in the Terms of Reference.

Minimum Requirements:

1. Bachelor's degree or higher in information technology, computer sciences, mathematics, information systems management or business information systems. (**Weight – 20%**)

2. Specialized training in ICT project management or certified in international project management training such as Project Management Professional (PMP). **(Weight – 15%)**
3. Minimum 8 years' experience in information systems development and ICT project management in the public and/or private sector, leading diverse teams and coordinating with IT vendors. Experience in public sector service automation and familiarity with e-Government solutions (local or international) are desirable. **(Weight 25%)**
4. Extensive experience in implementing information systems, with special emphasis on organizational change associated with the implementation of such systems, including knowledge of methodologies and standards for the implementation of information systems **(Weight 20%)**
5. Experience using a variety of systems analysis methods and techniques (methodologies for developing information systems, data collection techniques, visual modeling languages, etc.). Good understanding of different software and database system architecture options (including open-source architecture). **(Weight 10%)**
6. Experience with different platforms, tools, and operating systems. Broad knowledge of web applications **(Weight 10%)**

Availability of the Documents:

The detailed Terms of Reference (TOR) for the consultancy will be available for download, on the following Government website: www.gojep.gov.jm and www.lmis.gov.jm

Submission Date & Time:

CVs must be submitted online via www.gojep.gov.jm on or before February 25, 2025, at 4:00 p.m.

To participate in the opportunity, the service provider must first be registered on the Government's Electronic Procurement System at www.gojep.gov.jm.

Contact Information:

The Ministry of Labour & Social Security
Attn: Calesha Stewart Walker
Procurement Specialist
14 National Heroes Circle, Kingston 4, Jamaica
Tel: 876-922-8000-9 ext. 2073333
E-mail: calesha-stewart.walker@mlss.gov.jm

The Ministry of Labour & Social Security now invites eligible individuals ("Consultants") to indicate their interest in providing the Services to do the Assessment of Post-Secondary and Tertiary Institutions for Academic Inclusion of Persons with Disabilities. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" September 2023 setting forth the World Bank's policy on conflict of interest.