



AGENCIES APPROVED BY THE MINISTRY OF LABOUR & SOCIAL SECURITY  
TO PLACE PERSONS IN JOBS:



Name Of Agency, Address, Contact No.		Name Of Operator
1.	<b>Advance Rental &amp; Employment Agency</b> 26 Eastwood Park Road, Kingston 10 Tel: 876-906-0384	Dionne Alexander
2.	<b>Alphanso Agency Limited</b> 30A Constant Spring Road, Kingston 10, St. Andrew Tel: 876-559-5598	Antoinette Osbourne
3.	<b>CEAC Outsourcing Company Limited</b> 20 Windsor Avenue, Kingston 5 Tel: 876-927-8324, 876-313-8324, 876-946-2210	Christopher Burgess
4.	<b>Creative Staffing Agency</b> 6 Strand Street, Montego Bay, St. James Tel: 876-530-2468/876-891-2733	Jacqueline Tummings
5.	<b>Dot Personnel Services Jamaica Limited</b> 53 Knutsford Boulevard, Kingston 5 Tel: 876-926-7893, 876-968-3405	Marilyn Jumpp
6.	<b>Impeccable Employment Services</b> Shop #5, Northern Parkway Plaza, Albion, Yallahs P.O., St. Thomas Tel: 876-833-8112	Fatima Muwwakkil
7.	<b>Jace Management Consultants Limited</b> 18 Phoenix Avenue, Kingston 10, St. Andrew Tel: 876-754-5223, 876-754-5200, 876-754-2311	Jennifer Headlam
8.	<b>Practical Hospitality Services Limited</b> Unit #1, Suite B, 7 Oxford Park Avenue, Kingston 5, St. Andrew Tel: 876-620-1446	Sandra Forrest-Brown
9.	<b>Professional Employment Agency</b> 2D Camp Road, Kingston 5 Tel: 876-513-0682	Sandra Hutchings-Williams
10.	<b>Pursuing Innovative Solutions</b> Shop #6, 81 Main Street, Ocho Rios, St. Ann Tel: 876-469-9459, 876-321-9051	Shenese Whyte-Brown
11.	<b>Quality Employment Agency</b> 36 Molynes Road, Kingston 10 Tel: 876-906-9079	Paulene Fearon-Mitchell
12.	<b>Skills Acquisition Services</b> 22B Old Hope Road, Kingston 5, St. Andrew Tel: 876-883-4142	Mahalia Campbell-Myers
13.	<b>Universal Placement Services</b> 20 Slipe Road, Kingston 5 Tel: 876-920-0445	Latoya Cassanova-Jones

This list is subject to change on a monthly basis, for updates visit any of the Ministry’s offices island wide  
This list was revised in March and expires: **March 31, 2025**

14.	<b>Winov Employment Agency &amp; More</b> 81A Molyne Road, Kingston 10 Tel: 876-336-6997	<b>Winnifred Moore</b>
15.	<b>Y &amp; S Unique Employment Agency</b> 53-55 Church Street, Kingston Tel: 876-559-5598	<b>Yacheal Smith</b>

Application(s) Submitted For Processing of Licence		
1.	<b>Dallas Employment Agency</b> Pink Plaza, Tower Isle, St. Mary Tel: 876-793-8032	<b>Novelette Dallas</b>
2.	<b>Trailes Hospitality Training, Events &amp; Consultancy Services</b> 14 Trelawny Street, Falmouth, Trelawny Tel: 876-810-3846	<b>Ricordo Traile</b>

For further information and updates visit:

Ministry of Labour and Social Security

Employment Agencies Unit

1F North Street, Kingston

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: [employmentagencyunitja@mlss.gov.jm](mailto:employmentagencyunitja@mlss.gov.jm)

Website: [www.mlss.gov.jm](http://www.mlss.gov.jm)>>Labour Division>>Employment Agencies Unit

Or

Quick link: <https://mlss.gov.jm/departments/mployment-agency-unit/>

