



**Ministry of Labour  
& Social Security**

"Providing Opportunities, Stability & Social Protection"



**Employment Agencies Unit**

"Regulating Operators, Protecting Job Seekers"

# Approved Local Job Placement Agencies

**AUGUST 2025**



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# Locally Approved Job Placement Agencies

## **Abbcore Employment Agency**

Operated by: Salome Rodriques  
Tel: 876-906-0384

## **Advance Rental & Employment Agency**

Operated by: Dionne Alexander  
26 Eastwood Park Road, Kingston 10  
Tel: 876-906-0384  
Email: advanceemploymentja@gmail.com

## **CEAC Outsourcing Company Limited**

Operated by: Christopher Burgess  
20 Windsor Avenue, Kingston 5  
Tel: 876-927-8324, 876-313-8324,  
876-946-2210

## **Creative Staffing Agency**

Operated by: Jacqueline Tummings  
6 Strand Street, Montego Bay,  
St. James  
Tel: 876-530-2468 or 876-690-5455  
Email: info@creative-staffings.com

## **Dallas Employment Agency**

Operated by: Novelette Dallas  
Pink Plaza, Tower Isle, St. Mary  
Tel: 876-793-8032, 876-781-2260,  
876-508-0954

## **Eclipse Personnel & Management Services Limited**

Operated by: Audrey Bailey  
19 Balmoral Avenue, Kingston  
Tel: 876-929-2417, 876-960-428  
Email: eclipsepersonnel@gmail.com

## **Evans Solutions Limited**

Operated by: Dannine Evans  
Lot #30 B, Daniel Town Road,  
Falmouth P.O., Trelawny  
Tel: 876-428-4501

## **Innovative Employment & Training Services**

Operated by: Maureen Rhiney  
14 St. James Street, Montego Bay,  
St. James  
Tel: 876-971-4012



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# Locally Approved Job Placement Agencies (Cont'd)

### Jace Management Consultants Limited

Operated by: Jennifer Headlam  
18 Phoenix Avenue, Kingston 10,  
St. Andrew  
Tel: 876-754-5223, 876-754-5200,  
876-754-2311

### Quality Employment Agency

Operated by: Pauline Fearon-Mitchell  
36 Molyne's Road, Kingston 10  
Tel: 876-906-9079

### Skills Acquisition Services

Operated by: Mahalia Campbell-Myers  
22B Old Hope Road, Kingston 5,  
St. Andrew  
Tel: 876-883-4142

### Trailes Hospitality Training, Events & Consultant Services

Operated by: Ricordo Traile  
14 Trelawny Street, Falmouth, Trelawny  
Tel: 876-810-3846

### Y & S Unique Employment Agency

Operated by: Yacheal Smith  
53-55 Church Street, Kingston  
Tel: 876-317-2721



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# Applications Submitted For Processing of Licence

## **Universal Placement Services**

Operated by: Latoya Cassanova-Jones  
20Slip Road, Kingston 5  
Tel: 876-920-0445

## **Winov Employment Agency & More**

Operated by: Winnifred Moore  
81A Molyneux Road, Kingston 10,  
St. Andrew  
Tel: 876-336-6997  
Email: winnedwaynestacey@yahoo.com



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**For further information and updates, visit:**

***Ministry of Labour & Social Security***

***Employment Agencies Unit,***

***1F North Street, Kingston***

Tel: 876-676-5806, 876-676-5748

WhatsApp Hotline Tel: 876-553-5457

Email Address: [employmentagencyunitja@mlss.gov.jm](mailto:employmentagencyunitja@mlss.gov.jm)

Website: [www.mlss.gov.jm/departments/mployment-agency-unit/](http://www.mlss.gov.jm/departments/mployment-agency-unit/)



*This list is subject to change on a monthly basis.  
**This list was last revised in August and is valid until :  
August 31, 2025***



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