



MINISTRY OF LABOUR AND SOCIAL SECURITY

Local Office

Date

DELAYED CLAIM

RE: CLAIM

Dear

Your claim for benefit under the National Insurance Scheme was only made on20..... whereas it appears that it could have been made on20.....

Please let me know by writing in the space provided overleaf the reasons for the delay so that the determination of your claim may proceed.

An early reply will be appreciated. A franked self-addressed envelope is enclosed for your use.

Yours faithfully,

.....

Manager

Name

Address

.....

.....

REPLY

NAME OF CLAIMANT

ADDRESS

REF. NO. OF CLAIM

Manager
Ministry of Labour and Social Security

Dear Sir,